

Title of assignment for mentoring	How to analyse problems
Development Area:	<p>A demand for structured analysis of a specific problem is often an issue in an institution or enterprise, as well as in everyday life. In the assignment, a problem denotes a matter that is tough to deal with or understand. It is a question involving doubt or uncertainty – a difficulty that has to be resolved.</p> <p>By analysis, we understand the process of studying an issue to determine its basic features and relations. By talking about it, we get closer to the problem, understand it from other aspects and find more alternative solutions.</p> <p>Thus, the skill for problem analysis means here to search for the causes and effects of the subject in question. The aim is to comprehend it and embrace its essence – as a result, to find the best solutions possible.</p>
The Practical Assignment brief:	Focusing on how to solve a problem by combining communication and visual tools and making a strategy about resolving a problem within the company.
The Practical Assignment should allow to develop and apply skills in:	<ul style="list-style-type: none"> ● Analysing the causes and effects ● Communicating for managing ● Problem analysis ● Systemic approach
The Practical Assignment should allow to further develop and apply knowledge of:	<ul style="list-style-type: none"> ● Knowing new communication tools for problem solving. ● Knowing about Ishikawa diagram
Task description:	<p>The mentor and the mentee analyze problems of their institution or enterprise by constructing the Ishikawa diagram – either both of them or one of them. Once the diagrams are ready, they discuss the diagram, going through each point and discussing possible reasons and solutions.</p> <p>After the discussion there is the chance to analyze their work and give each other some advice and feedback.</p>
Materials to be used:	Template for Ishikawa diagram (eg. https://conceptboard.com/blog/fishbone-diagram-template-example/)
Recommended timeline:	1 or two sessions of 1 hour (as needed)
Keywords:	Problem, analysis, Isikawa, diagram, visibility

